



EUROPEAN CO-ORDINATION ACTION on INDOOR AIR QUALITY and HEALTH EFFECTS



KICK-OFF MEETING CSTB, FRANCE

Thursday 29th April, 2004:

13:30 - 13:40 (10m) **Welcome, Introduction and agenda of the kick-off meeting, Presentation of the host organisation** (CSTB: Christian Cochet)

13:40 - 13:45 (5m) **Round table presentation of participants** (All partners: name & organisation)

Administrative Session

13:45 - 14:00 (15m) **History of the proposal – Project short overview** (CSTB: Christian Cochet)

14:00 - 15:45 (105m) **Presentation of EnVIE participants** (All partners)

15:45 - 16:00 (15m) **Coffee Break**

16:00 - 16:30 (30m) **Review of EC Management and Contractual issues** (EC representative)

16:30 - 17:00 (30m) **EnVIE CA management, administrative and financial coordination** (CSTB: Christian Cochet)

17:00 - 17:30 (30m) **EnVIE CA scientific and technical coordination** (CSTB: Christian Cochet)

17:30 - 20:00 **Cocktail – buffet-dinner**

Friday 30th April, 2004:

Technical Session

09:00 – 09:15 (15m) **EnVIE CA overall Work Programme presentation** (CSTB: Christian Cochet)

09:15 – 10:30 (75m) **EnVIE CA Work Packages detailed presentation – 1** (Work Packages Leaders)

10:30 - 10:45 (15m) **Coffee Break**

10:45 – 12:00 (75m) **EnVIE CA Work Packages detailed presentation – 2** (Work Packages Leaders)

12:00 – 12:30 (30m) **EnVIE CA Dissemination activities and tools presentation** (EnVIE Dissemination Manager)

12:30 – 13:00 (30m) **Overview of coming period actions and plans, Conclusion of the kick-off meeting** (CSTB: Christian Cochet)

13:00 - Lunch